

INTEROFFICE MEMO #3527

To: All W&F and A4 Access
From: Administration
Date: March 25, 2020
RE: Coronavirus Update – Oakland County Emergency Order

Today is another day that brings about further changes and restrictions in relation to COVID-19 state and federal mandates. Some facilities are still experiencing volume in regard to patient appointments ranging from evaluations to delivery of products. Every facility and every department continues to contribute to our services being “essential” to those we help.

Currently, there are two facilities that are temporarily closed to patients.

- To date, we have not experienced any confirmed COVID-19 cases in any of our patients or employees. Wright & Filippis has however made some business decisions in an overabundance of caution.
- Our DMC facility continues to support hospital calls only and assist our RIM facility with servicing patients. Please do not refer any patients here for services until notified otherwise. DMC phones have been forwarded to our RIM facility.
- Ferndale is also temporarily closed to patients. Please do not refer any patients here for services until notified otherwise. Ferndale’s phones have been forwarded to the Farmington Hills facility.
- At this time, all other facilities are open and available to see patients during our adjusted facility hours
- Please make sure that if a patient needs to be seen in a different facility, due to the closures, that anyone working with the patient does a proper hand off of the patient to the new facility.

Oakland County EMERGENCY ORDER (2020-5) FOR CONTROL OF PANDEMIC Required screening and social distancing measures at open businesses and operations subject to the Governors Executive Order 2020-21

- Oakland County has ordered additional restrictions and screenings that must be performed in “essential businesses” for their employees that remain open during the Governor’s stay at home executive order. This new order begins at noon today, March 25, 2020.
- Attached is the approved policy that must be followed for all facilities in Oakland County:
 - Farmington, Ferndale, Madison Heights, Novi, Rochester Hills
- There are two attachments that will need to be printed off and **displayed immediately on your entrance door to remain compliant.**
 - Social Distancing Door Sign
 - Oakland County Order Door Sign

Due to the importance of not only remaining compliant with the county order, but also the level of safety and precaution it offers the employees, our patients and our ability to continue to keep a safe work environment, we are asking that all the facilities (even outside of Oakland County) utilize the screening questions and follow the policy daily. Please also post the Social Distancing Door sign.

Our Payroll and Human Resource teams continue to work on sorting the details of the new policies and mandates that are released by the state and federal government. They will continue to update all employees as items become available and confirmed. Unfortunately, the rules are continuing to shift and change daily.

