
INTEROFFICE MEMO #3543

To: All W&F and A4 Access
From: Administration
Date: April 29, 2020
RE: Coronavirus – Extension of RTW date and Essential Employee Testing

It has been great to continue to see the teamwork between all the departments and facilities during these difficult days. Each day you adapt to changes and work through new scenarios in the course of business that haven't ever presented before. We continue to be impressed with how many of you have taken the initiative to do even little things to make daily improvements in the safety of our patients, each other and yourselves. The Administration team feels very fortunate to have each of our staff and would attest that we absolutely have some of the most terrific employees in this state!

The Governor has extended her Stay home, Stay Safe initiative through May 15th, 2020. WF continues to evaluate and make decisions based on data. We continue to see a reduction in business and therefore will extend the return to work date for all staff that took the Voluntary Leave of Absence (VLOA) or were placed on a furlough until June 1st, 2020. At that time, once again the business needs will be evaluated and communicated as to whether or not there will be additional extensions. In the event a business need arises prior to this date you may be asked to return on an earlier date by your direct Manager or Director.

There is also a lot of information in the media in relation to Essential Employees being allowed to be tested for COVID-19 without having to have a prescription or suffering from current symptoms. Attached is a listing of site locations that have been researched and are ready to take on the testing and the process steps you need to get it scheduled. This testing is not mandatory at this time by the state or Wright & Filippis. In the event you choose to be tested it will be necessary for you to inform Kim Lewis (designated COVID point person) of any positive results. It is requested not required that you let us know if you test, at which site and your results if willing. This will help us determine which of these sites are easier or quicker to deal with for future recommendations. Please communicate with Shannon Latulippe. This information will be kept confidential within the COVID Task Force team, however under new mandates it may be necessary to discuss positive cases.

